

# TROWBRIDGE LIONS CLUB SWIMARATHON 2012

At Trowbridge Sports Centre, Frome Rd  
Saturday 27<sup>th</sup> October 2012; 4 p.m. to 7 p.m.

## ENTRY FORM

Name of Club, Group or School .....

Name and Address of Team Leader .....  
(must be an adult)

.....  
.....  
.....

Telephone: .....

Name of Swimming Team .....

### Entry Category (please tick)

- A. Primary School Age
- B. Secondary School Age
- C. Adult Team
- D. Group of mixed ages

### **Please Note:**

**A signed Parental consent form must be presented on the day of the swim for any swimmer less than 14 years of age.**

**Forms are available from Lions Club Event Secretary. (Lion Bill Cooke 01225 761011)**

P.T.O.

**NAMES OF TEAM COMPETITORS (BLOCK CAPITALS PLEASE)**

- 1. .... 2. ....
- 3. .... 4. ....
- 5. .... 6. ....

If the composition of the team changes before the date of the event please notify the Entry Secretary. If you have not got a full compliment of swimmers on the day, please still attend the team can swim with less than six participants and the missing members can still claim their team sponsor money.

The first six teams will commence swimming at 4.00pm and other will follow at 60 minute intervals after that. The last starting time is 6.00pm.

All teams need to present themselves to Lions Reception **45 minutes before** their swimming time. Each team will be allocated a lane by the Event Secretary and competitors will swim in order as in a relay.

Up and back counts as **two** lengths. This can be shared with one swimmer going up and another coming back. The team’s total swimming time is 55 minutes.

The Entry Fee of **£10.00 per team** must be sent with this Entry Form. Please make cheques payable to **Trowbridge Lions Club**. Your entry and payment will be acknowledged immediately and your start time will be sent to you one week before the event.

Please complete the start time request below. We cannot guarantee to meet your request but the earlier you book the better your chance of being allocated your preferred time. There is a limit of thirty teams in the 5 hour session.

Our preferred starting time is ..... pm or ..... pm or ..... pm  
(in order of preference – Note: last starting time is 6.00pm)

Signed ..... (Team Leader) ..... Date

Entry Forms and Fees must be sent to the Event Secretary as soon as possible:  
**Lion Bill Cooke; 77 Victoria Road, Trowbridge. BA14 7LA.**  
**Tel: 0125 761011**

**SPONSOR MONEY**

Please state the name of the Charity or Organisation to which your teams half of the sponsor money will be allocated.  
.....

The other half of the sponsor money will go into Trowbridge Lions Clubs Charity Fund and will used in our work in the Community. If you wish, all of your sponsor money may be allocated to the Trowbridge Lions Club.

# TROWBRIDGE LIONS CLUB SWIMARATHON

## Parental Consent Form

To be completed on behalf of all competing Children who will be under 14 years old on the day of the Swimarathon.

**Permission is given for .....** to take part in the Trowbridge Lions Club Swimarathon - 2012.

**Signed .....** **Name .....**  
**Parent or Guardian**

**Address .....**  
**Tel N° .....** **Date .....**  
.....

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.....

# TROWBRIDGE LIONS CLUB

## SWIMARATHON 2012

### TEAM LEADER DUTIES

The Team Leaders Duties include  
Assembling the team

- Obtaining an official Entry Form and all the further details needed from the Event Secretary.

Complete and submit the official Entry Form AS SOON AS POSSIBLE, remembering that teams are accepted on a 'first come, first served' basis.

Notify the Event Secretary of any changes in the composition of the team.

Collect the entry fee for the team and send with the Entry Form.

Distribute sponsor forms to all team members. Issue additional sponsor forms to team members if required.

Marshall the team on time at the Reception and at the poolside. Swimmers require 20p for clothes lockers that is returned when the locker is emptied. Team Leaders could hold the locker keys.

Obtain signed parental consent forms for all under 14's and present these to Lions Reception on registration. This is a legal requirement for Insurance purposes.

Bring ALL of your teams sponsor forms with you and hand into Lions Reception during registration. They will be returned to you after your swim.

A time and place will be allocated to each team after each swim period for the Competitors to be presented with their certificates by the President of Trowbridge Lions Club. Please assemble your team at the time requested.

Collect completed and endorsed sponsor sheets from Lions Reception after the team members have been presented with their certificates.

Collect the sponsor money from team members and send this to the Lions Club Treasurer as soon as possible after the event.

Be responsible for team member's valuables whilst they are at the pool.

- Ensure nothing has been left behind at the pool;
- Most footwear is permitted poolside however soles must be clean.

There is accommodation for approximately 150 spectators

**No photography is permitted poolside.** Photos may be taken during the certificate presentation ceremony.

**It is the responsibility of the Team Leader to ensure that members of the team are competent to participate.**

# TROWBRIDGE LIONS CLUB

## SWIMARATHON 2012

### RULES & CONDITIONS

#### SWIMMERS WHO NEED FLOTATION AIDS ARE NOT ALLOWED TO PARTICIPATE IN THIS EVENT

1. The swim will take place at the Trowbridge Sports Centre on Saturday 27<sup>th</sup> October 2012, from 4.00pm to 7.00pm. The first swim will start at 4.00pm, and the last at 6.00pm.
2. The swim is open to all clubs, businesses, schools, youth organisations, associations, family or friendship groups. A separate entry form must be completed for each team.
3. The Lions Club Event Secretary is Lion Bill Cooke; 77Victoria Road, Trowbridge . BA14 7 LA (tel 01225 761011). Contact him with questions or for more forms.
4. Entries must be submitted to the Event Secretary a.s.a.p. to ensure your team obtains one of the available times. There are a limited number of teams that can participate.
5. Entry fees are £10 per team and must accompany the entry form. Cheques should be made payable to 'Trowbridge Lions Club'
6. The first six teams will commence swimming at 4.00pm and subsequent starting times will be at hourly intervals. Each team's total swimming time will be 55 minutes. When the final bell rings, the swim is finished. Partially completed lengths will not be counted.
7. Teams consist of up to six swimmers . The team must have a title and the names of the competing swimmers must be submitted on the entry form. If there are any changes of team members, the Team Leader must notify the Event Secretary before the day of the swim. Every member of the team must have individual sponsorship.
8. Entries will be limited to 30 teams on a 'first come' 'first served' basis.
9. A signed parental consent form **MUST** be presented for every swimmer under the age of fourteen on the day of the event. This is a legal insurance requirement.
10. If the team is short of members on the day, reserves may be entered but the Event Secretary **MUST** be notified. Reserves may only be permitted up until the starting time. They may not be included after the first swimmer is in the water.
11. No Swimmer may enter in more than one team.
12. Teams must present themselves at Lions Reception three quarters of an hour before their starting time. They will be met by their Lane Judge, who will answer any queries their Team Leader may have and confirm with them their assembly time and place. The Lane Judge will need to be told of any changes of team members and the order of the swimming. Every team will be given a registration time to report to Reception. Please adhere to this time; it is intended to avoid congestion as much as possible. If a team is late at the start it will lose swimming time as the team will still have to finish when the final bell rings.
13. Up the pool will count as ONE LENGTH, up and back will count as TWO LENGTHS for scoring and sponsorship purposes.

14. Each team will be allocated ONE lane and may swim to one of the following patterns:
  - Competitors may swim one length at a time, one member going up the pool and a second swimmer doing the return journey.
  - The team may swim on a relay basis, with each Competitor swimming up the pool and back, counting as TWO lengths, all starting and finishing at the deep end of the pool, but must touch at each end (Racing turns are **NOT** permitted).
15. Swimmers may not commence their length until the previous swimmer has touched the end. Diving is **NOT** allowed. Swimmers may start from a position in the water but may not move away until the previous swimmer has touched the end of the pool. The Pool Manager has asked that swimmers who are waiting **MUST NOT** interfere with the lane ropes in any way.
16. The sponsor money will be shared on a 50-50 basis between Trowbridge Lions Club Charity Fund and the nominated cause of the team's choice. If additional sponsor forms are required these will be available from the Team Leader.
17. Competitors are responsible for collecting their sponsor money and giving it with **ALL** their sponsor sheets to their Team Leader who will send the forms and money to the Lions Club Treasurer:

**Lion Mike Bracey, 54 Victoria Rd, Trowbridge BA14 7LD (tel. 01225 753878).**

Sponsor money and **ALL** sheets should be sent as soon after the event as possible.

Once everything has been received and checked the Treasurer will send to the Team Leader a cheque made payable to the organisation of your choice so that your team can make its own presentation.

18. Neither the Lions Club nor the Managers of the pool accept any liability for the safety or persons or valuables while competitors or spectators are on the premises. Competitors should give any cash or valuables to an accompanying spectator or their Team Leader for safekeeping.
19. The Team Leader will be notified by post of the teams starting time. It will be the responsibility of the Leader and team to be at the pool to report to their allocated Lane Judge in Reception 45 minutes before the commencement of the swim. The Lane Judge will guide their progress throughout the evening.
20. Trowbridge Lions Club reserves the right to make such alterations to the rules and conditions, as it may consider necessary.



