

TROWBRIDGE LIONS CLUB SWIMARATHON 2011

At Trowbridge Sports Centre, Frome Rd
Saturday June 18th 2011 4 p.m. to 9 p.m.

ENTRY FORM

Name of Club, Group or School

Name and Address of Non-swimming Captain
(must be an adult)

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.....
.....

Telephone:

Name of Swimming Team

Entry Category (please tick)

- A. Primary School Age
- B. Secondary School Age
- C. Adult Team
- D. Group of mixed ages

Please Note:

- A signed Parental consent form must be presented on the day of the swim for any swimmer less than 14 years of age. Forms are available from Lions Club Entries Secretary. (Lion Richard Loverock 01225 762838)

P.T.O.

NAMES OF TEAM COMPETITORS (BLOCK CAPITALS PLEASE)

1. 2.
3. 4.
5. 6.

If the composition of the team changes before the date of the event please notify the Entry Secretary. If you have not got a full compliment of swimmers on the day, please still attend the team can swim with less than six participants and the missing members can still claim their team sponsor money.

The first six teams will commence swimming at 4.00pm and other will follow at 60 minute intervals after that. The last starting time is 8.00pm. All teams need to present themselves to Lions Reception **45 minutes before** their swimming time. Each team will be allocated a lane by the Entries Secretary and competitors will swim in order as in a relay.

Up and back counts as **two** lengths. This can be shared with one swimmer going up and another coming back. The teams total swimming time is 55 minutes.

The Entry Fee of **£10.00 per team** must be sent with this Entry Form. Please make cheques payable to **Trowbridge Lions Club**. Your entry and payment will be acknowledged immediately and your start time will be sent to you one week before the event.

Please complete the start time request below. We cannot guarantee to meet your request but the earlier you book the better your chance of being allocated your preferred time. There is a limit of thirty teams in the 5 hour session.

Our preferred starting time is pm or pm or pm
(in order of preference – Note: last starting time is 8.00pm)

Signed (Non-swimming Captain) Date

Entry Forms and Fees must be sent to the Entries Secretary as soon as possible:

Lion Richard Loverock, 20 Paxcroft Way, Trowbridge BA14 7DG
Telephone: 01225 762838

SPONSOR MONEY

Please state the name of the Charity or Organisation to which your teams half of the sponsor money will be allocated.

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The other half of the sponsor money will go into Trowbridge Lions Clubs Charity Fund and will used in our work in the Community. If you wish, all of your sponsor money may be allocated to the Trowbridge Lions Club.

TROWBRIDGE LIONS CLUB

SWIMARATHON 2011

NON-SWIMMING CAPTAIN

The Non-swimming Captains duties include:

- Assembling the team
- Obtaining an official Entry Form and all the further details needed from the Entries Secretary.

Complete and submit the official Entry Form AS SOON AS POSSIBLE, remembering that teams are accepted on a 'first come, first served' basis.

Notify the Entries Secretary of any changes in the composition of the team.

Collect the entry fee for the team and send with the Entry Form.

Distribute sponsor forms to all team members. Issue additional sponsor forms to team members if required.

Marshall the team on time at the Reception and at the poolside. Swimmers require 20p for clothes lockers that is returned when the locker is emptied. Non-swimming Captains could hold the locker keys.

Obtain signed parental consent forms for all under 14's and present these to Lions Reception on registration. This is a legal requirement for Insurance purposes.

Bring ALL of your teams sponsor forms with you and hand into Lions Reception during registration. They will be returned to you after your swim.

A time and place will be allocated to each team after each swim period for the Competitors to be presented with their certificates by the President of Trowbridge Lions Club. Please assemble your team at the time requested.

Collect completed and endorsed sponsor sheets from Lions Reception after the team members have been presented with their certificates.

Collect the sponsor money from team members and send this to the Lions Club Treasurer as soon as possible after the event.

Be responsible for team member's valuables whilst they are at the pool.

- Ensure nothing has been left behind at the pool.
- Most footwear is permitted poolside however soles must be clean.

There is accommodation for approximately 150 spectators

No photography is permitted poolside. Photos may be taken during the certificate presentation ceremony.

It is the responsibility of the Non-swimming Captains to ensure that members of the team are competent to participate.

TROWBRIDGE LIONS CLUB

SWIMARATHON 2011

RULES & CONDITIONS

1. The swim will take place at the Trowbridge Sports Centre on Saturday June 18th 2011, from 4.00pm to 9.00pm. The first swim will start at 4.00pm, and the last at 8.00pm.
2. The swim is open to all clubs, businesses, schools, youth organisations, associations, family or friendship groups. A separate entry form must be completed for each team.
3. The Lions Club Entry Secretary is Lion Richard Loverock, 20 Paxcroft Way, Trowbridge BA14 7DG (tel 01225 762838). Contact him with questions or more forms.
4. Entries must be submitted to the Secretary a.s.a.p. to ensure your team obtains one of the available times; There is a limited number of teams that can participate.
5. Entry fees are £10 per team and must accompany the entry form. Cheques should be made payable to 'Trowbridge Lions Club'
6. The first six teams will commence swimming at 4.00pm and subsequent starting times will be at hourly intervals. Each teams total swimming time will be 55 minutes. When the final bell rings, the swim is finished. Partially completed lengths will not be counted.
7. Teams consist of six swimmers and a non-swimming Captain. The team must have a title and the names of the competing swimmers must be submitted on the entry form. If there are any changes of team members, the non-swimming Captain must notify the Entries Secretary before the day of the swim. Every member of the team must have individual sponsorship.
8. Entries will be limited to 30 teams on a 'first come' 'first served' basis.
9. A signed parental consent form **MUST** be presented for every child under the age of fourteen on the day of the event. This is a legal insurance requirement.
10. If the team is short of members on the day, reserves may be entered but the Entries Secretary **MUST** be notified. Reserves may only be permitted up until the starting time. They may not be included after the first swimmer is in the water. A team may take part with less than six members but will not be eligible for any special prizes.
11. No Swimmer may enter in more than one team.
12. Teams must present themselves at Lions Reception three quarters of an hour before their starting time. They will be met by their Lane Judge, who will answer any queries their non-swimming Captain may have and confirm with them their assembly time and place. The Lane Judge will need to be told of any changes of team members and the order of the swimming. Every team will be given a registration time to report to Reception. Please adhere to this time; it is intended to avoid congestion as much as possible. If a team is late at the start it will lose swimming time as the team will still have to finish when the final bell rings.
13. Up the pool will count as **ONE LENGTH**, up and back will count as **TWO LENGTHS** for scoring and sponsorship purposes.

14. Each team will be allocated ONE lane and may swim to one of the following patterns:
 - Competitors may swim one length at a time, one member going up the pool and a second swimmer doing the return journey.
 - The team may swim on a relay basis, strictly in the same order, with each Competitor swimming up the pool and back, counting as TWO lengths, all starting and finishing at the deep end of the pool, but must touch at each end.
 - Swimmers who need flotation aids will not be allowed in the pool according to Pool regulations.
15. Swimmers may not commence their length until the previous swimmer has touched the end. Diving is NOT allowed. Swimmers may start from a position in the water but may not move away until the previous swimmer has touched the end of the pool. The Pool Manager has asked that swimmers who are waiting MUST NOT interfere with the lane ropes in any way.
16. The sponsor money will be shared on a 50-50 basis between Trowbridge Lions Club Charity Fund and the nominated cause of the team's choice. If additional sponsor forms are required these will be available from the non-swimming Captain.
17. Competitors are responsible for collecting their sponsor money and giving it with ALL their sponsor sheets to their non-swimming Captain who will send the forms and money to the Lions Club Treasurer:

Lion Mike Bracey, 54 Victoria Rd, Trowbridge BA14 7LD (tel. 01225 753878).

Sponsor money and ALL sheets should be sent as soon after the event as possible. Once everything has been received and checked the Treasurer will send to the non-swimming Captain a cheque made payable to the organisation of your choice so that your team can make its own presentation.
18. Neither the Lions Club nor the Managers of the pool accept any liability for the safety or persons or valuables while competitors or spectators are on the premises. Competitor should give any cash or valuables to an accompanying spectator or their non-swimming Captain for safekeeping.
19. The non-swimming Captain will be notified by post of the teams starting time. It will be the responsibility of the Captain and team to be at the pool to report to their allocated Lane Judge in Reception 45 minutes before the commencement of the swim. The Lane Judge will guide their progress throughout the evening.
20. Trowbridge Lions Club reserves the right to make such alterations to the rules and conditions, as it may consider necessary.

